



## **APARTMENT ASSOCIATION OF THE PANHANDLE LEADERSHIP LYCEUM PROGRAM**

### **CRITERIA**

- The AAP Local Leadership Lyceum program is intended to help develop leaders within our association and our industry.
- The ideal candidate is someone who is already active in the local association and wishes to develop their leadership skills and further their Apartment Association involvement.

### **QUALIFICATIONS**

- Individuals may nominate themselves or be nominated by other association members.
- Lyceum applicants must be members in good standing with AAP.
- Applications are due by December 1, 2016 and final decisions on class participants to be made by January 1, 2017.
- Class sizes will be limited. The Class #1 and #8 will be held as evening receptions and Classes #2 through #7 will be held in the Amarillo Association of REALTORS®, 5601 Enterprise Circle, Amarillo, TX from 11:30 am to 1:00 pm.
- In order to graduate from the course, you must attend all 8 sessions. Makeup sessions are allowed during the next regularly scheduled program. You must make up the same class that was missed to fulfill all requirements prior to graduating.
- Graduates will be recognized and presented with their Certificates of Completion at Our September's General Meeting Luncheon.

### **PROGRAM CURRICULUM**

- Class #1 - Overview of the program & "Getting to Know You" reception
- Class #2 – AAP Mission & Strategic Goals, Membership, BOD/Committee Participation Sources of Revenue and Why Be Involved?
- Class #3 – Fiduciary and Legal Responsibilities for Board of Directors, Running Successful Board Meetings, Budgeting and Review Process and Parliamentary Procedures
- Class #4 - Committees & Their Strategic Goals, Community Involvement
- Class #5 - Committees Plan of Works and how to use committees to further goals
- Class #6 – Education Programs, Online Courses, TAA/NAA/AAP Education Goals
- Class #7 – Legislative Advocacy and the Governmental Processes
- Class #8 – "Longnecks & Legislators" Meet some of our local, state representatives

# Apartment Association of the Panhandle Leadership Lyceum Application



Candidates selected to participate in the AAP Leadership Lyceum must agree to actively participate and attend each required program. Please fax this form to 806-355-6391 Or mail to AAP at 5601 Enterprise Circle, Amarillo, TX 79106 or Email: [info@aapanhandle.com](mailto:info@aapanhandle.com)

## **This nomination is made by:**

Name: \_\_\_\_\_

Property/Company: \_\_\_\_\_

## **Lyceum Candidate being nominated:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

How long has nominee been a member of the Apartment Association? \_\_\_\_\_

**Please indicate why you think this person would be a good candidate for the AAP Leadership Lyceum.** Provide background information on the nominee, and comment on their potential as a leader. Use additional pages if necessary: \_\_\_\_\_

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# Apartment Association of the Panhandle Leadership Lyceum Supervisor's Approval Form

## **SUPERVISORS APPROVAL FORM REQUIRED FOR ALL LYCEUM CANDIDATES**

Supervisor's Name: \_\_\_\_\_

Property/Company: \_\_\_\_\_

Supervisor's      Work      Phone: \_\_\_\_\_      Fax: \_\_\_\_\_

Supervisor's Email: \_\_\_\_\_

### **Lyceum Candidate**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Each candidate is required to attend all 8 sessions. No make-up sessions are provided. If they miss a session, they would be required to make it up at the next year's regularly scheduled session. The first and last sessions will be held in the evening as receptions and the 6 remaining classes will be held from 11:30 to 1:00 pm.

Please indicate your willingness to support your employee as a Lyceum Candidate below:

Do you support the nomination of the above Lyceum Candidate? YES \_\_\_\_ NO \_\_\_\_

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

Please fax this form to the AAP at 806-355-6391  
Or mail to AAP at 5601 Enterprise Circle, Amarillo, TX 79106  
Or e-mail to [info@aapanhandle.com](mailto:info@aapanhandle.com)